Reviewer’s report

Title: Structured reporting of head and neck ultrasound examinations

Version: 1 Date: 29 Jan 2019

Reviewer: Kaan Orhan

Reviewer’s report:

This manuscript reported a study regarding a topic about to compare the quality of free text reports (FTR) and structured reports (SR) of head and neck ultrasound examinations. However, this reviewer has some concerns about the study. There some issues that should be clarified and discussed by the authors.

1. Article Title

The title is appropriate.

2. Abstract

Abstract is appropriate. However, there can be only one suggestion for the "Methods" section". Please mention about statistical analyses and confidence value.

3. Introduction: Review of the Literature

The review of the literature is adequate and updated. However, several studies are available to be included and seems so missing in the literature review.

4. Statement of Objectives

The objectives are clear.

5. Material and Methods

The methods are clear and detailed.

6. Statistical Analysis

There is no statistical analysis needed.
7. Results

The results are clear. The tables are also appropriate.

8. Discussion

The inferred results are well described.

9. Conclusions

This reviewer agrees with the conclusion drawn in the study.

10. Figures

Appropriate.

11. References

The references are generally good, there are some minor errors which can be corrected.

12. Grammar and Style

Appropriate.

This manuscript reported a study regarding a topic about to compare the quality of free text reports (FTR) and structured reports (SR) of head and neck ultrasound examinations. However, this reviewer has some concerns about the study. There some issues that should be clarified and discussed by the authors. Given the structure and the base of the study the study can be accepted with minor editorial revision.

Are the methods appropriate and well described?
If not, please specify what is required in your comments to the authors.

Yes

Does the work include the necessary controls?
If not, please specify which controls are required in your comments to the authors.

Yes

Are the conclusions drawn adequately supported by the data shown?
If not, please explain in your comments to the authors.

Yes

**Are you able to assess any statistics in the manuscript or would you recommend an additional statistical review?**
If an additional statistical review is recommended, please specify what aspects require further assessment in your comments to the editors.

I am able to assess the statistics

**Quality of written English**
Please indicate the quality of language in the manuscript:

Acceptable

**Declaration of competing interests**
Please complete a declaration of competing interests, considering the following questions:

1. Have you in the past five years received reimbursements, fees, funding, or salary from an organisation that may in any way gain or lose financially from the publication of this manuscript, either now or in the future?

2. Do you hold any stocks or shares in an organisation that may in any way gain or lose financially from the publication of this manuscript, either now or in the future?

3. Do you hold or are you currently applying for any patents relating to the content of the manuscript?

4. Have you received reimbursements, fees, funding, or salary from an organization that holds or has applied for patents relating to the content of the manuscript?

5. Do you have any other financial competing interests?

6. Do you have any non-financial competing interests in relation to this paper?

If you can answer no to all of the above, write 'I declare that I have no competing interests' below. If your reply is yes to any, please give details below.

NONE.

I agree to the open peer review policy of the journal. I understand that my name will be included on my report to the authors and, if the manuscript is accepted for publication, my named report including any attachments I upload will be posted on the website along with the authors' responses. I agree for my report to be made available under an Open Access Creative Commons CC-BY license ([http://creativecommons.org/licenses/by/4.0/](http://creativecommons.org/licenses/by/4.0/)). I understand that any comments
which I do not wish to be included in my named report can be included as confidential comments to the editors, which will not be published.

I agree to the open peer review policy of the journal