## Additional file 3: Data Extraction Form – Qualitative studies (Adapted from JBI, 2011)

<table>
<thead>
<tr>
<th>Study ID:</th>
<th>Report ID:</th>
<th>Date form completed:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>First author:</th>
<th>Year of study:</th>
<th>Data extractor:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Citation:

#### 1. General Information

<table>
<thead>
<tr>
<th>Publication type</th>
<th>Journal Article [ ]</th>
<th>Working paper[ ]</th>
<th>Other (specify e.g. book chapter) [ ] Report [ ]</th>
<th>Conference presentation [ ]</th>
<th>Dissertation [ ]</th>
<th>Draft report [ ]</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Country of study:</th>
<th></th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Funding source of study:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Public institution [ ]</td>
<td>Private institution [ ]</td>
</tr>
<tr>
<td>Multilateral Organisation [ ]</td>
<td>Government [ ]</td>
</tr>
<tr>
<td>Not clear [ ]</td>
<td>N/A [ ]</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Potential conflict of interest from funding?</th>
<th>Y / N / unclear</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Is there a potential conflict of interest associated with study which could influence results collected/reported?</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>If yes, comment</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Is it an independent evaluation (not funded by the implementing agency)?</th>
<th>Y / N / unclear</th>
</tr>
</thead>
</table>

### 2. Study methodology

#### Study Characteristics

<table>
<thead>
<tr>
<th>Study methodology &amp; Type</th>
<th>¨ Phenomenology</th>
<th>¨ Interpretive</th>
<th>¨ Descriptive</th>
<th>¨ Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>¨ Social constructionism</td>
<td>¨ A process evaluation</td>
<td>Is the study design clearly started?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>¨ Is it a stand-alone study?</td>
<td>Yes, No, Unclear</td>
<td>Is it conducted alongside quantitative study? Yes, No, Unclear</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description in text:</th>
<th></th>
</tr>
</thead>
</table>

#### Participants

Describe the participants included:
<table>
<thead>
<tr>
<th>Types of intervention</th>
<th>Are participants defined as a group having specific vulnerable characteristics?</th>
<th>Yes [ ]</th>
<th>No [ ]</th>
<th>Unclear [ ]</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Details:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>How is the geographic boundary defined? (urban, rural)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Socio-demographics (e.g. age, sex, religion, occupation, etc.)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Do the participants meet the criteria for inclusion?</td>
<td>Yes [ ]</td>
<td>No [ ]</td>
<td>Exclude</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Types of intervention</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Intervention of consists of direct cash transfers made to households or individuals?</td>
<td>Yes [ ]</td>
<td>No [ ]</td>
<td>Exclude</td>
</tr>
<tr>
<td></td>
<td>Does the intervention aim to reduce poverty or vulnerabilities?</td>
<td>Yes [ ]</td>
<td>No [ ]</td>
<td>Exclude</td>
</tr>
<tr>
<td></td>
<td>Type of CT programme</td>
<td>UCT [ ]</td>
<td>CCT [ ]</td>
<td>Unclear [ ]</td>
</tr>
<tr>
<td></td>
<td>If CCT? State the conditions</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Target beneficiaries of intervention</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Cash transfer size</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Frequency of cash transfer</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Indicate any complementary services</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>What is the geographic context of the intervention?</td>
<td>Urban [ ]</td>
<td>Rural [ ]</td>
<td></td>
</tr>
<tr>
<td></td>
<td>What is the cultural context of the intervention?</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Does the intervention meet the criteria for inclusion?</td>
<td>Yes [ ]</td>
<td>No [ ]</td>
<td>Exclude</td>
</tr>
<tr>
<td></td>
<td>Phenomena of interest</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>List phenomenon of interest (e.g. beneficiaries lived experience of CTs, social capital, perceived programme impact, process evaluation of CTs barriers and facilitators, etc.)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Do the phenomena of interest meet the criteria for inclusion?</td>
<td>Yes [ ]</td>
<td>No [ ]</td>
<td>Exclude</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Summary of Assessment for Inclusion</td>
<td>Include in review [ ]</td>
<td>Exclude from review [ ]</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Independently assessed, and then compared? Yes [ ] No [ ]</td>
<td>Differences resolved</td>
<td>Yes [ ]</td>
<td>No [ ]</td>
<td></td>
</tr>
<tr>
<td>Request further details? Yes [ ] No [ ]</td>
<td>Contact details of authors:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Notes:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

DO NOT PROCEED IF PAPER IS EXCLUDED FROM REVIEW
### 3. Study details

<table>
<thead>
<tr>
<th>Study intention</th>
<th>Descriptions as stated in the report/paper</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aim of intervention</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aim of study</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Methods &amp; Results</th>
<th>Descriptions as stated in the report/paper</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ethics – how ethical issues were addressed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Any theoretical/conceptual framework used in the study?</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| Method/s of recruitment of participants  
(*How were potential participants approached and invited to participate? Where were participants recruited from?*) |                                           |      |
| Indicate the sampling approach |                                           |      |
| Inclusion/exclusion criteria for participation in study |                                           |      |
| Data collection methods |                                           |      |
| Data analysis techniques |                                           |      |
| Themes emanating from data |                                           |      |
| Data extracts related to the key themes |                                           |      |
| Key study findings/results |                                           |      |
| Authors explanations |                                           |      |
| Authors conclusions |                                           |      |
| References to other relevant studies |                                           |      |
| Additional notes by review authors |                                           |      |
| Correspondence required for further study information (from whom, what and when) |                                           |      |