SECONDHAND SMOKE EXPOSURE AMONG BARS AND NIGHTCLUB EMPLOYEES (BAR QUESTIONNAIRE)

General Instructions:
• Shaded areas are to be filled by the interviewer
• Read all questions, unless specified by a skip pattern
• Read all options for each question. Do not read the options “decline to answer” and “Don’t know/Not sure” and avoid using these options as much as possible.
• Mark only one option per question, unless specified

BAR.ID Bar ID: ___ - ___ - ___
BAR.IID Interviewer ID: ___ - ___ - ___
BAR.DATE Date Completed: ___ - ___ - ___
BAR.TIME Time of Day: __ __:__ __ (24 h format)
BAR.STS BAR STATUS: □ Smoking 1 □ Non-Smoking 2

We would like to ask you some basic questions about the bar / nightclub. Please let me know if you do not understand any of the questions. Please answer as best as you can.

A. Key Informant Information

KII.EQX 1. Did the key informant fill out the employee questionnaire?
   Yes…………………1
   No…………………2

EMP.ID If yes, please write down the subject ID from the employee questionnaire:

     Region Country Bar Individual

KII.JOB 2. Which is your Job title in the bar / nightclub? (If more than one position, mark the highest position)
   Owner………………………………………1
   Manager………………………………………2
   Bartender (including bar back)………………3
   Waiter (including other table services)……..4
   Cook (including other kitchen jobs) ………..5
   Other ………………………………………. 6
   Decline to answer ………………………. 9
   KII.JOO (Specify) _______________________

B. Bar / Night Club Characteristics

I’d like to ask you some questions about the characteristics of the bar / nightclub.

BNC.YRS 3. How many years has been the bar / nightclub in business? ________ (in years)
   Don’t know / not sure……………………… 777
4. What is the name of the area/ neighborhood in which the bar/nightclub is located?

Area/ Neighborhood: ________________________

5. What is the size of the indoor bar area open to customers? _______ (square meters)

Don’t know / not sure……………………… 777

6. What is the maximum occupancy of the bar/nightclub? (Occupancy that is legally allowed)

Total: _________

Don’t know / not sure……………………… 777

7. What are the hours of operation of the bar / nightclub (24h format)?

<table>
<thead>
<tr>
<th></th>
<th>MON</th>
<th>TUES</th>
<th>WED</th>
<th>THURS</th>
<th>FRI</th>
<th>SAT</th>
<th>SUN</th>
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<tbody>
<tr>
<td>Not open</td>
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<td>DK 99</td>
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<td>Open (time)</td>
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<td>Close (time)</td>
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<td>DK 99</td>
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<tr>
<td>Total hours open</td>
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</tbody>
</table>

8. How many employees work in this bar / nightclub? ____________ employees

Don’t know / not sure……………………… 777

9. Do you know how many of the employees currently smoke?

Yes…………………………………………. 1  BNC.EHM How many:___________

No………………………………………….. 2

Don’t know / not sure……………………… 777

10. How many customers are served on an average weekday night (Sunday – Thursday)?

Don’t know / not sure……………………… 777

11. How many customers are served on an average weekend night (Friday – Saturday)?

Don’t know / not sure……………………… 777

12. What is your estimate of the average age of the customers?

<18…………………………………………. 1

18-24……………………………………….. 2

25-29……………………………………….. 3

30-39……………………………………….. 4

40 and above…………………………….. 5

Mixed/all ages……………………………. 6

Don’t know / not sure……………………… 777

13. What is your estimate of the average education level of the customers?

Primary school or less……………………… 1

High school education…………………….. 2

College/University education……………… 3

Mixture of education levels………………… 4

Don’t know / not sure…………………….. 7
BNC.LOC 14. Where are the usual customers of the bar / nightclub from?
Local/neighborhood crowd………………… 1
Customers from all over the city.……….. 2
Tourist/out-of-towners………………….. 3
Mixed crowd…………………………… 4
Don’t know / not sure…………………. 7

BNC.CCS 15. What is your estimate of the percentage of customers who smoke inside of the bar/nightclub?
None……………………………………... 1
1 to 24%………………………………. 2
25 to 50%……………………………... 3
50 to 74%…………………………….. 4
75% or more………………………….. 5
Don’t know……………………………. 7

BNC.VEN 16. Does the bar/nightclub have a ventilation system for extracting smoke?
Yes…………………………………………. 1
No………………………………………….. 2
Don’t know / not sure……………………… 7

BNC.VON 17. If yes, is the ventilation system on during opening hours?
Yes…………………………………………. 1
No………………………………………….. 2
Sometimes……………………………….. 3

BNC.ACS 18. Does the bar/nightclub have an air conditioning system?
Yes…………………………………………. 1
No………………………………………….. 2
Don’t know / not sure……………………… 7

BNC.AON 19. If yes, is the air conditioning system on during opening hours?
Yes…………………………………………. 1
No………………………………………….. 2
Sometimes……………………………….. 3

BNC.OUT 20. Does the bar / nightclub have an outdoor area (terrace, patio, other)?
Yes…………………………………………. 1
No………………………………………….. 2

BNC.FOD 21. Does the bar / nightclub serve food?
Yes, full menu……………………………... 1
Yes, only small plates………… ……………2
No……………………………….………….. 3

BNC.DAN 22. Is there space designated for dancing?
Yes…………………………………………. 1
No………………………………………….. 2

BNC.MUS 23. Does the bar/nightclub offer live music (at any time during the week)?
Yes…………………………………………. 1
No………………………………………….. 2

C. Smoking Policy

Now I’d like to ask you some questions about smoking policies of the bar/nightclub.
**POL.POL** 24. Does this establishment have a policy that restricts smoking in any way?
- Yes............................................. 1
- No................................................. 2
- Don’t know / not sure...................... 7

**BNC.WRI** 25. If yes, is the smoking policy in a written format?
- Yes............................................... 1
- No................................................. 2
- Don’t know / not sure...................... 7

**POL.IND** 26. Please specify which of these best describes this bar / nightclub smoking policy for indoor areas
- Not allowed in any indoor areas........... 1 → 26.1
- Allowed in some indoor areas ............ 2 → 26.2 and 26.3
- Allowed in all indoor areas ............... 3 → 26.2 and 26.3
- Don’t know/ not sure ....................... 7

**POL.INF** 26.1 If smoking is not allowed in any indoor area, is this policy strictly enforced?
- Yes............................................... 1
- No................................................. 2
- Don’t know / not sure...................... 7

**POL.REA** 26.2 If smoking is allowed, what are the main reasons?
- Customers preference....................... 1
- Concern over lost profits................... 2
- Both............................................... 3
- Other............................................. 4 "POL.REO Specify: ______________________________"
- Don’t know / not sure...................... 7
- Decline to answer.......................... 9

**POL.VOL** 26.3. If smoking is allowed, how likely is the bar/nightclub to go voluntarily smoke-free in the next 12 months?
- Very likely................................... 1
- Somewhat likely............................. 2
- Somewhat unlikely......................... 3
- Very unlikely............................... 4
- Don’t know / not sure...................... 7
- Decline to answer.......................... 9

**POL.SGN** 27. Are there “No Smoking” signs posted inside the bar/nightclub?
- Yes............................................... 1
- No................................................. 2

**POL.CIG** 28. Are cigarettes sold anywhere inside the bar/nightclub?
- Yes............................................... 1
- No................................................. 2

**CIG.SLD** 28.1 If yes, how are cigarettes sold?
- Vending machines........................... 1
- Over the bar counter....................... 2
- Outside vendors............................. 3
- Other............................................. 4
- Don’t know / not sure...................... 7
**POL.TOB** 29. Is there tobacco advertising in the bar/nightclub?

Yes…………………………………………. 1
No…………………………………………. 2

**TOB.ADV** 29.1 If yes, please describe: _____________________________________________________
________________________________________________________________________

**POL.PRO** 30. Do you receive free promotional items from tobacco companies?

Yes…………………………………………. 1
No…………………………………………. 2

**PRO.TOB** 30.1. If yes, please describe: _____________________________________________________
________________________________________________________________________

**EMP.PRE** 31. Now, as a last question, how many employees are present now?

___________ employees

Don’t know ………………….777

*This is the end of the bar / nightclub questionnaire. Thank you very much for your collaboration.*
AIR SAMPLE MONITORING SAMPLE SHEET (To be filled by the field worker)

In each bar, 2 monitors must be placed for a 1 week period. If the bar has a smoking and a non-smoking area, place one monitor in each area. If the bar has two or more different spaces or rooms, you can place monitor 1 in one room and monitor 2 in another room. If the bar has only one space or room and there is no distinction between smoking-non-smoking areas, place each monitor in two different areas within the space, such as one monitor in the bar area and the other monitor in the tables area.

**AIR.AM1** Air Monitor 1 ID: ___ - __ __ - __ __ __ __  
Region Country Bar Lab ID

**AIR.DUP** Does a duplicate air monitor accompany air monitor 1 (only 1 duplicate every 10 air monitors 1 or 2 placed)?  
☐ Yes 1  **AIR.DID** If yes, please indicate Duplicate Air Monitor ID: ___ - __ __ - __ __ - __ __ __ __  
Region Country Bar Lab ID  
☐ No 2

**AIR.BLK** Does a blank air monitor accompany air monitor 1 (only 1 blank every 10 air monitors 1 or 2 placed)?  
☐ Yes 1  **AIR.BID** If yes, please indicate Blank Air Monitor ID: ___ - __ __ - __ __ - __ __ __ __  
Region Country Bar Lab ID  
☐ No 2

**AIR.DP1** Date of placement: ___ / ___ / ____  
**AIR.TP1** Time: ____ : ____ (24h)

**AIR.DV1** Date of visit: ___ / ___ / ____  
**AIR.TV1** Time: ____ : ____ (24h)

**AIR.DR1** Date of removal: ___ / ___ / ____  
**AIR.TR1** Time: ____ : ____ (24h)

**AIR.PL1** Place within the bar or night club: ______________________________________

Room dimensions: **AIR.RL1** Length: _____ x **AIR.RW1** Width: _____ x **AIR.RH1** Height: _____ (meters)  
**AIR.RD1** Volume: _____ m³

**AIR.SA1** Is smoking allowed in this room/area?  
☐ Yes………………………………………………… 1  
☐ No………………………………………………… 2

**AIR.ND1** Number of doors open to outdoor areas: _____________

**AIR.MD1** Most doors are:  
Hollow or always open…………………………… 1  
Cloth, bamboo, other soft material……………… 2  
Wood, glass, other hard material…………………. 3

**AIR.NW1** Number of windows open to outdoor areas: _____________

**AIR.MW1** Most windows are:  
Hollow or always open…………………………… 1  
Cloth, bamboo, other soft material……………… 2  
Wood, glass, other hard material…………………. 3

**OPN.PT1** Overall, what percent of the establishment walls are generally open to outdoor air through doors, windows and other open spaces?  
0%………………………………………………… 1  
0 to 9%…………………………………………… 2  
10 to 24%………………………………………… 3  
24 to 49%………………………………………… 4  
50% or more…………………………………… 5
<table>
<thead>
<tr>
<th>Placement</th>
<th>Visit day</th>
<th>Removal</th>
</tr>
</thead>
<tbody>
<tr>
<td>AIR.DOP1</td>
<td>AIR.DOV1</td>
<td>AIR.DOR1</td>
</tr>
<tr>
<td>Are the doors open?</td>
<td>Yes/No 2</td>
<td>Yes/No 2</td>
</tr>
<tr>
<td>AIR.WOP1</td>
<td>AIR.WOV1</td>
<td>AIR.WOR1</td>
</tr>
<tr>
<td>Are the windows open?</td>
<td>Yes/No 2</td>
<td>Yes/No 2</td>
</tr>
<tr>
<td>AIR.VSP1</td>
<td>AIR.VSV1</td>
<td>AIR.VSR1</td>
</tr>
<tr>
<td>Is a ventilation system or AC on?</td>
<td>Yes/No 2</td>
<td>Yes/No 2</td>
</tr>
<tr>
<td>AIR.CPV1</td>
<td>AIR.CPR1</td>
<td></td>
</tr>
<tr>
<td>Monitor in the correct place?</td>
<td>Yes/No 2</td>
<td>Yes/No 2</td>
</tr>
<tr>
<td>AIR.FIV1</td>
<td>AIR.FIV1</td>
<td></td>
</tr>
<tr>
<td>If not in the correct place, could you find it?</td>
<td>Yes/No 2</td>
<td>Yes/No 2</td>
</tr>
</tbody>
</table>

If found in the incorrect location, where did you find it? AIR.WHI

For visit day only (on a day and time of average occupancy):

- **AIR.EO1** Estimated occupancy: ___________
- **AIR.NS1** Number of smokers visible during a 15-minute period: ___________
- **AIR.MD1** Minimal distance to the filter of the nearest smoker: ___________ meters
**AIR.AM2 Air Monitor 2 ID:** __________________________

**Region**  | **Country**  | **Bar**  | **Lab ID**
---|---|---|---

**AIR.DP2** Date of placement: ___ / ___ / ___
**AIR.TP2** Time: ____ : ____ (24h)

**AIR.DV2** Date of visit: ___ / ___ / ___
**AIR.TV2** Time: ____ : ____ (24h)

**AIR.DR2** Date of removal: ___ / ___ / ___
**AIR.TR2** Time: ____ : ____ (24h)

**AIR.PL2** Place within the bar or night club: __________________________________________

**AIR.AMS** Is this room the same than for Air Monitor 1?
Yes the room is the same……………………………………………………………… 1
No, the room is different but it is communicated with the previous room……………. 2
No, the room is different and it is completely separated from the previous room…… 3

*If the room is the same, this is the end of the questionnaire → fill the diagram.*

*If the room is different, please continue with the questionnaire:*

**AIR.RD2** Room dimensions:
**AIR.RL1** Length: _____
**AIR.RW1** Width: _____
**AIR.RH1** Height: _____

**AIR.SA2** Is smoking allowed in this room/area?
Yes…………………………………………. 1
No………………………………………….. 2

**AIR.ND2** Number of doors open to outdoor areas: __________

**AIR.DM2** Most doors are:
Hollow or always open…………………….. 1
Cloth, bamboo, other soft material……….. 2
Wood, glass, other hard material………….. 3

**AIR.NW2** Number of windows open to outdoor areas: __________

**AIR.WM2** Most windows are:
Hollow or always open…………………….. 1
Cloth, bamboo, other soft material……….. 2
Wood, glass, other hard material………….. 3

**OPN.PT2** Overall, what percent of the establishment walls are generally open to outdoor air through doors, windows and other open spaces?
0%…………………………………………. 1
0 to 9%……………………………………….. 2
10 to 24%…………………………………….. 3
24 to 49%…………………………………….. 4
50% or more……………………………….. 5

**Placement**

<table>
<thead>
<tr>
<th>AIR.DOP2</th>
<th>Visit day</th>
<th>Removal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Circle: Yes I/No 2</td>
<td>Yes I/No 2</td>
<td>Yes I/ No 2</td>
</tr>
</tbody>
</table>

Are the doors open?

<table>
<thead>
<tr>
<th>AIR.WOP2</th>
<th>AIR.WOV2</th>
<th>AIR.WOR2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes I/No 2</td>
<td>Yes I/No 2</td>
<td>Yes I/ No 2</td>
</tr>
</tbody>
</table>

Are the windows open?
Is a ventilation system or AC on? 
- AIR.VSP2: Yes I/No 2
- AIR.VSV2: Yes I/No 2
- AIR.VSR2: Yes I/No 2

Monitor in the correct place?
- AIR.CPV2: Yes I/No 2
- AIR.CPR2: Yes I/No 2

If not in the correct place, could you find it?
- AIR.FIV2: Yes I/No 2
- AIR.FIV2: Yes I/No 2

If found in the incorrect location, where did you find it? AIR.WH2 __________________________

For visit day only (on a day and time of average occupancy):
- AIR.EO2: Estimated occupancy: ________
- AIR.NS2: Number of smokers visible during a 15-minute period: ________
- AIR.MD2: Minimal distance to the filter of the nearest smoker: ________ meters

Diagram to indicate the location of the air monitors and of the outdoor windows and doors within the bar

Location in room of air monitors 1 and 2 (and duplicate and blanks if corresponding). Please indicate on diagram the location of the monitor and any windows and doors that open to outdoor air:

Area 1

Air monitors □ (X) normal □ (D) duplicate □ (B) blank

Door

Window

Area 2 (If both monitors are in same room, use first box for both)

AIR.COB Other comments and observations related to the air samplers or bar:

______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

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