**Study Initiation**

Face-to-Face meeting to refine search strategy, develop website and email contact list for gray literature search, plan for future meetings and identify KT opportunities.

**During Review Stages**

Monthly meetings to, initially, reach consensus on study selection and then collaborate on Elements 2-4 of synthesis.

**Interpreting Synthesis**

Face-to-face meeting to (i) discuss nature and potential significance of emerging synthesis, (ii) deliberate interpretation of the themes, and (iii) begin to craft recommendations and key messages for end-of-grant dissemination to target-specific audiences.

**Pre-dissemination Meeting/Workshops**

Review the significance of the findings, the dissemination activities, and the key messages. This may include presenting findings to additional key stakeholders to gather further insight and craft strategic messages.

**Collaborative Dissemination & Knowledge Transfer**

Entire team participates in dissemination to specific audiences.