1. Choose which problem(s) to focus on.

2. Identify goals, target population, and desired outcomes.

3. Find existing programs and best practices worth copying.

4. Modify the program or best practices to fit your needs.

5. Assess capacity (staff, financing, etc.) to implement the program.

6. Make a plan for getting started: who, what, when, where, and how.

7. Evaluate planning and implementation. How did it go?

8. Evaluate program’s success in achieving desired results.

9. Make a plan for Continuous Quality Improvement.

10. Consider how to keep the program going if it is successful.

Steps 1-6: Planning

Steps 7-10: Evaluating and Improving

Delivering Programs