Send precontact letter and information update form

2 weeks

Send Introductory Packet

Introductory Letter
Pregnancy Calendar
Pesticide Card
Reimbursement Check
  *MQ only*: questionnaire
  *CATI only*: call preference form
Prepaid, stamped return envelope

1 week if interview 2 weeks if questionnaire

Conduct reminder call cycle. If unable to contact subject after call attempts, send reminder letter

2 weeks

If no response, repeat reminder call cycle. If unable to contact after call attempts, resend reminder letter

2 weeks

If no response, send decision letter (MQ only: resend questionnaire) and information update form. If study staff have not had direct contact with subject, send letter via certified mail.

4 weeks

Subject is considered a nonrespondent