**Familiarisation of the data:** repeated reading of the data

**Identification of a thematic framework:** the development of the coding framework from *a priori* and emergent issues arising from the familiarisation stage. The thematic framework is developed and refined during subsequent stages.

**Indexing/Coding:** the thematic framework is applied to the data using numerical or textual codes to identify specific pieces of data corresponding to differing themes.

**Charting:** using headings from the thematic framework, charts of relevant data are generated for ease of reading across the entire dataset.

**Mapping and interpretation:** search for patterns, associations, concepts and explanations arising from the data.